

# study in KENYA

Course	Front Office Procedures and Administration
Institution	Regional Center of Management
Campus	CBD
Course Length	1 Year
Mode of Study	Full Time
Tuition Fees	Kes. 15,000 per term
Entry Requirement	The acceptable Mean Grade is D+ and above where applicable except for languages and computers. Prospective students with lower grades will be given entry exams to qualify for admission
Application Procedure	Prospective students are required to submit the following on enrollment: Kshs. 1,500 - Registration Fee Kshs. 3,000 - Activity fee (Payable in 2 installments i.e 1st month of term 1 and 1st month of term 2) Tuition Fee for course enrolled 2 I.D Size photographs (Coloured) Photocopy of school leaving Certificate and Result Slip (Where applicable) The acceptable Mean Grade is D+ and above where applicable except for languages and computers. Prospective students with lower grades will be given entry exams to qualify for admission
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