

# study in KENYA

Course	Certificate in Full Secretarial
Institution	Nairobi Institute of Business Studies
Campus	Thika Road Campus
Course Length	1 year 6 months
Mode of Study	Full Time
Exam Body	Kenya National Examinations Council
Tuition Fees	Kes. 13 per semester
Entry Requirement	D and above
Application Procedure	Download Admission form from our website. Print in colored fill and drop it to our offices Any student wishing to join NIBS for a course will be required to bring the following during registration. 1. K.C.S.E. Result Slip, Certificate or equivalent, and copy of the same. 2. National Identity card and copy of the same. 3. 3 (three) passport size photographs 4. Registration application fees : Kshs. 1,000 5. Student ID application Fees : Kshs. 400
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